



**Washington State Examining Board Of Psychology
Meeting Minutes
October 18, 2002
Department of Health
Centerpoint Corporate Park
20435 72nd Ave
Creekside Building Three – Second Floor
Kent WA 98032**

Board Members Present: Gloria Rose Koepping, Ph.D.; Chair, Dean Funabiki, Ph.D., Vice-Chair; Joanne Ito, Ph.D.; Patricia Hanson, Psy.D.; John Ramirez, Ph.D.; Douglas Uhl, Psy.D. Ray Harry, Public Member

Board Members Absent: Elizabeth Robinson, Ph.D.; Lisa Richesson, Public Member

Staff Present: Bob Nicoloff, Executive Director; Sharon E. Strachan, Administrative Assistant, Margaret Gilbert, Staff Attorney, Marc Defreyn, Assistant Attorney General (AAG)

OPEN SESSION

1. Call to Order

The meeting was called to order at 9:12 AM. The Board reviewed and accepted the minutes from the September 2002 board meeting with a few minor changes. The Board would like to receive a final copy of the minutes. Today's meeting agenda was approved with the following changes: Item 10 was changed to add in a continuing education exemption discussion and the original item 10 was moved to item 11.

2. Board Meetings and Oral Examination Dates for 2003

The Board finalized its calendar for 2003. Locations for the following meetings are yet to be determined.

- 2003 Board meeting dates: February 7, 2003; April 4, 2003; May 16, 2003; June 13, 2003; September 12, 2003; October 17, 2003; December 12, 2003
- 2003 Oral Examination dates: January 17-18, 2003 and July 18-19, 2003

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3. Committee Reports

- Newsletter Committee: Dr. Koepping reviewed and identified articles that had not been turned in for the next publication. Dr. Koepping asked that articles be turned in to Janice Boden or Lisa Richesson as soon as possible. After discussion regarding the disciplinary report, it was decided that Dr. Funabiki and Dr. Ito are to review the report for content and then forward it on to Marc Defreyn, AAG Advisor, for final review.
- Technical Assistance/Records Retention Committee: Dr. Funabiki gave an update of the committee's progress. He stated that he spoke at the last Washington State Psychological Association meeting regarding "Technical Assistance" and that the audience posed some very interesting questions.

4. Professional Examination Service Contract

Marc Defreyn, AAG advisor received and reviewed the contract proposed from the Professional Exam Service. Mr. Defreyn discussed the minimum changes of the contract with the Board and opened the floor for discussion. The Board did not agree with the increase of fees, however, the Board approved the new contract.

5. Health Insurance Portability and Accountability Act (HIPAA)

Assistant Attorney General Melissa Burke-Cain gave an overview regarding the purpose of HIPAA and provided a handout of frequently asked questions and answers. The floor was open for questions/comments.

6. Washington State Psychological Association (WSPA) Fall 2002 Convention

Dr. Koepping, Dr. Ito, and Dr. Funabiki presented at the WSPA Fall 2002 Convention. Dr. Ito presented at the convention the Examining Board of Psychology update which included a section on "Maintaining Appropriate Boundaries". Dr. Koepping's workgroup discussed temporary permits that allows out-of-state licensees the opportunity to work in Washington State while waiting to pass for the oral examination. The issue surrounds once the candidate sits for the exam and fails, the temporary permit is voided at that time and expected to be returned to the Department even if the candidate files a successful appeal. Dr. Koepping suggested that the Board discuss this issue further at a future meeting. Dr. Funabiki presented the Record Retention proposal and received feedback.

7. Department of Health (DOH) October Board Member Training Conference

Dr. Koepping updated the Board regarding the Training Conference she and Dr. Funabiki attended. They attended sessions regarding the new web directory and the benefits of increasing membership of boards and commissions. The floor was open for questions/comments.

8. Staff Report

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Bob Nicoloff provided the Board a handout regarding budget and opened the floor for questions/comments.

Mark Ertischeck who was the staff attorney for the Psychology Board retired from state service. Until another attorney is assigned, Margaret Gilbert will be the Board's contact.

The Board would like to receive a status report of complaint/disciplinary cases. Margaret Gilbert stated that should any Board member want to know the status of a case, they are to contact Janice Boden.

The Board would like to receive by e-mail regarding whether there will be a conference call relating to complaint cases no later than Thursday.

9. Public Comment

WSPA representative Lucy Homans asked if there were any proposed language changes to the RCW regarding the Oral Examination. Bob Nicoloff will follow-up with WSPA and the Board.

10. Continuing Education Exemption

Bob Nicoloff provided the Board a copy of a letter received from a licensee requesting a waiver of continuing education. After discussion, the Board approved the request provided the licensee provides an affidavit.

11. The Board had a working lunch that allowed committees to meet.

CLOSED SESSION

The Board met in closed session to review applications for examination, consider closed session items, and to work on revising the licensing examination.

The meeting was recessed at approximately 4:10 P.M.

Respectfully Submitted by:

Bob Nicoloff, Executive Director

Approved by (Board members present):

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